



GOA STATE AIDS CONTROL SOCIETY
1ST FLOOR, DAYANAND SMRUTI BLDG.,
SWAMI VIVEKANAND ROAD,
PANAJI-GOA 403 001

Applications are invited by **Project Director, Goa State AIDS Control Society, Panaji** for the following posts purely on contract basis initially for a period of one year.

Sr. No	Category of post & pay	No. of Posts	Qualifications and Experience
1	Consultant (Voluntary Blood donation) (Rs. 23,000 – 30,000) (Consolidated)	1	1. Recognized P.G. Degree in Social Science/Sociology/Social Work. 2. At least 5 years experience in organizing voluntary blood donation in VBD organization. 3. Should be a regular blood donor. 4. Knowledge of donor motivation, donor recruitment and donor retention. 5. Knowledge of local language
2	Assistant Director (Documentation & Publicity) (Rs. 17,000 – 23,000) (Consolidated)	1	Essential: 1. Bachelor's Degree and P.G. diploma in Mass Communication/Public Relations from a recognized University/Institute. 2. Min. 5 yrs. Experience in the field of developmental/health communication including planning and implementation of IEC campaigns and in developing social mobilization campaigns. Desirable: Preference would be given to candidates with experience in documentation of data on communication activities and with practical experience of handling work relating to developmental, communication in health or related sectors, preparation of Audio Visual Aids and display material in a responsible position, ability to develop nation-wide IEC packages/strategy & liaise with Government & Private sectors; and i) Knowledge of AV media & proficiency in handling audio-visual aids for training purpose. ii) Knowledge of modern training techniques. iii) Working knowledge of local language
3	District ICTC Supervisors (Rs.13,000/- consolidated per month incl. Rs.2,500/- or POL & Rs.500/- for communication exp.)	2	Essential: 1. Graduate in Psychology/Social Work/Sociology/Anthropology/Human Development from a recognized University. 2. 3 years work experience as Counselor in an ICTC/PPTCT centre run under the National AIDS Control Programme 3. Working knowledge of computers 4. Valid Driving License Desirable: Post Graduate degree in Psychology (MA/MSc or Social Work (MSW) from a recognized University.
4	Counselor (Rs.8,000 – 12,000) (Consolidated)	2	1. Graduate in Psychology/ Social Work/ Sociology/Anthropology/ Human Development. 2. Diploma in Nursing with a minimum of 3 – 5 years of Experience in the field of HIV/AIDS. 3. In case of community of people infected with or affected with HIV/ AIDS, graduates from any field or those with a diploma in Nursing may be considered if they have a minimum of one year of experience in the field of HIV/AIDS. 4. Desirable: Post Graduate Degree in Psychology (MA/ MSc.) or Social Work.
5	Laboratory Technician (Rs.8,000-12,000) (Consolidated)	2	Technical person performing tests in medical laboratories should have any one of the following qualification: 1. Graduate in Medical Laboratory 2. Diploma in Medical Laboratory Technology with the course of at least 2 years duration 3. Diploma/Certificate in Medical Laboratory Technology with the course of at least one year duration and two years of experience in a medical laboratory 4. Graduate in Science with one year experience in a medical laboratory
6	Computer Literate Steno. (Rs. 11,500 – 17,500) (Consolidated)	1	1. Graduate with computer literacy. 2. Skill in stenography 80/30 w.p.m.
7	Office Assistant Rs.10,000/- (Consolidated)	1	1. 12 th pass from a recognized Institute or Board. 2. Should be Computer Literate and have working Knowledge of Accounts. 3. Should have knowledge of local language.
8	Junior Accountant Rs.10,000/-(Consolidated)	1	1. Graduate preferably Finance & Accounts/ B. Com 2. Experience: 3 – 5 years post qualification experience or experience in the state accounts cadre/organized accounts in Govt. of India. 3. Should be computer literate.
9	Data Entry Operator Rs.8,500/- (Consolidated)	1	Essential : 1. Should be a graduate (preferably from Commerce/ accounts background). 2. Diploma in Computer Applications from a recognized institute or 'O' level course from DOEACC. 3. He/ She should be trained by NACO in monitoring & evaluation of the programme aimed to build the capacity of the person in recording data, preparing and sending reports and maintaining records properly 4. Knowledge of Konkani Desirable: Knowledge of Marathi
10	Attendant for Blood Collection Rs.4,500/- (Consolidated)	1	1. Minimum qualification: Eighth standard pass 2. Should have working knowledge of local language.
11	Attendant for Laboratory Rs.3,500/-(Consolidated)	4	1. Minimum qualification: Eighth standard pass 2. Should have working knowledge of local language.
12	Driver (Heavy vehicle) Rs.8,500/- (Consolidated)	1	1. Minimum qualification: Eighth Standard pass. 2. Should possess a valid Heavy Vehicle Driving License. 3. Should have working knowledge of local language. 4. Should possess minimum experience of driving Volvo Bus for 5 years & knowledge of motor mechanism.
13	Pediatrics Referral Worker Rs.4,000/- (Consolidated)	1	1. Minimum qualification should be 10+ years of schooling 2. Should have working knowledge of local language. 3. Suitable PLHA will be preferred over equally qualified candidate for section 4. Preference will be given to PLHA who is having a child

- 1) Applications must be submitted along with attested copies of educational qualification, Experience Certificates, Birth Certificate and residential certificate.
- 2) The post at Sr. No13, the selection for Pediatrics Referral Worker will be done by GSACS. The contract will be signed, issued and the salary will be administered by Third Party Administrator (TPA).
- 3) Upper age limit not more than 61 years at the time of submitting the application.
- 4) The last date for the receipt of complete application is **26.4.2011**.
- 5) Canvassing in any form would lead to disqualification and the decision of the Society will be final.
- 6) Knowledge of Konkani is essential for all the above posts.
- 7) Application for each post should be submitted separately.

Project Director